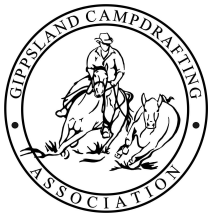


# General Information Competition Rules and Guidelines

(Incorporating the Rules of the National Campdraft Council of  
Australia NCCA)



General Information Competition Rules and Guidelines

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### **ECA / GCA LIFE MEMBERS**

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<b>Ken Howlett (dec)</b>	<b>Kieran 'Kero' Gilliland</b>
<b>Aub Goodman</b>	<b>Ian 'Moo' Morrison</b>
<b>Sonny Davis (dec)</b>	<b>Alan Mitchell</b>
<b>Phyllis Sutton</b>	<b>Vicki Hiscock</b>
<b>Joanne Boddy</b>	<b>Wally Ingram</b>
<b>Ken Boulton</b>	<b>John Coates</b>
<b>Ron Connley</b>	<b>Christa Treasure</b>
<b>Dennis Neal (dec)</b>	<b>Ian Gibson</b>
<b>Karen Penney</b>	<b>Owen Waller</b>
<b>Peter Murray (Dec)</b>	<b>Alan Sheridan</b>
<b>Peter Boddy</b>	

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### **ECA / GCA ROLL OF PRESIDENTS**

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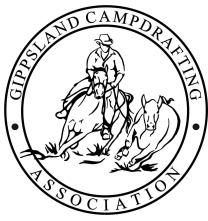
<b>Owen Waller</b>	<b>Ken Boulton</b>
<b>Ken Howlett (dec)</b>	<b>Peter Boddy</b>
<b>Ron Connley</b>	<b>Geoff McInnes</b>
<b>John Coates</b>	<b>Vicki Hiscock</b>
<b>Bill Wilson</b>	<b>Steve Ryder</b>
<b>Kieran 'Kero' Gilliland</b>	<b>Mat Holz</b>
<b>Robyn Baker</b>	<b>Peter Boulton</b>

---

### **GCA MEMBER OF THE YEAR**

---

<b>2006 - Karen Penney</b>	<b>2016 - Ian Hengstberger</b>
<b>2007 - Kieran 'Kero' Gilliland</b>	<b>2017 - Sue Gilliland</b>
<b>2008 - Cheryl Joosten</b>	<b>2018 - Sarah Phelan</b>
<b>2009 - Gail Baker</b>	<b>2019 - Glen Rand</b>
<b>2010 - Vicki Hiscock</b>	<b>2020 - BJ Thorburn</b>
<b>2011 - Ricky Morgan (dec)</b>	<b>2021 - Janine Fenwick</b>
<b>2012 - Wally Ingram</b>	<b>2022 - Neil Park</b>
<b>2013 - Cindy Ryder</b>	<b>2023 - David White</b>
<b>2014 - Lachie Bowman</b>	<b>2024 - Michelle Boulton</b>
<b>2015 - Glenn Park</b>	



## General Information Competition Rules and Guidelines

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### **GCA MODEL RULES OF INCORPORATION**

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The Gippsland Campdrafting Association Inc. Model Rules of Incorporation may be obtained from the Secretary upon request.

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### **OBJECTS OF THE GCA**

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The objects of the GCA are:

- (a) To promote the sport of Campdrafting in the Gippsland region.
- (b) Assist affiliated committees to promote competitive, safe and sportsmanlike competition.
- (c) To generate growth of the GCA and develop education programs.

---

### **GCA MEMBERSHIP YEAR**

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The GCA membership year is from 1<sup>st</sup> July each year to 30<sup>th</sup> June of the following year.

Information updated in July 2023 is highlighted in blue.

Information updated in May 2024 highlighted in yellow.



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## **GCA CODE OF CONDUCT FOR COMPETITORS**

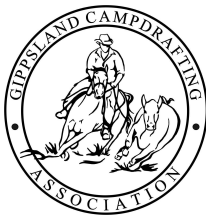
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All competitors shall compete with integrity and sportsmanship. The spirit of the sport is based on fair and friendly competition with respect for fellow competitors. Committees have the right to always expect 'courtesy' and 'co-operation' from competitors.

Competitors shall:

1. Accept the program set by a committee.
2. Abide by nomination requirements set out by a committee.
3. Accept judge's decision. A competitor may only discuss with the judge.  
(a) ONLY course points
4. Compete in accordance with the policy statement in the NCCA's "Code of Conduct for the Care and Treatment of Campdraft Livestock."
5. Abide by rules of the GCA.
6. Adhere to dress code.
7. Be present when called to enter the camp, disqualified after (3) calls.
8. Acknowledge the judge when advised to start run.
9. Call out clearly wishing to exit camp.
10. Stop immediately when the whip or whistle has gone.





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## GCA JUDGES POLICY

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### **AIM:**

To provide Gippsland Campdrafting Association (GCA) and other Campdraft associations with quality, informed judges.

### **OBJECTIVE:**

1. To have judges who have a sound knowledge of the National Campdrafting rules.
2. To provide judges clinics and seminars for judges to improve.
3. To provide GCA Campdraft committees with accredited judges.
4. To provide support for all GCA judges.
5. To support and mentor new trial judges.

### **GCA Accredited Judges must be:**

1. All accredited judges must be a current financial member of the GCA, SCA, ABCRA or ACA.
2. All GCA accredited judges must attend an approved GCA seminar/Clinic.
3. Or otherwise agreed upon by the GCA committee, based on extensive judging experience.
4. Or an accredited judge from another campdrafting association.

### **Judges Grading Procedure:**

GCA selected judging coordinators will grade judges according to experience. Trial, Novice or Open.

The 'Judge Coordinators' will present the new grading to the GCA committee to be approved.

Once approved by the GCA committee the GCA Secretary will update the official GCA judges list.

### **Trial Judges**

A trial judge must complete a Trial Judge Application Form (available on website) and have approval by 2 GCA accredited open judges to be considered and must have an understanding of the NCCA and GCA Rules.

### **General Information:**

If a competitor/member has a question regarding the rules of a draft, they **MUST NOT** approach the judge; however, they can speak to the Judges Head Coordinator.

Junior Campdrafts are to be judge the same as Juvenile Campdrafts, however, with one beast in the yard and leniency shown at the judge's discretion.

Juniors and Juveniles to be judged by Open Judges where possible.



## General Information Competition Rules and Guidelines

The GCA will supply an accredited judges list on their website.  
The GCA will supply an Open Judge mentor for trial judges.

Only competitors that are financial members, campdraft committees or directors may formally lodge complaints to the GCA regarding the performance of a judge.

It is advised and encouraged that all judges attend a judge's clinic/seminar every two years to keep abreast with recent rule changes.

---

### **GCA CODE OF CONDUCT - JUDGES**

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1. Must be listed on the official GCA, SCA, ABCRA or ACA Judges List to be able to judge a GCA affiliated draft.
2. A judge should always abide by the rules.
3. A judge shall judge in accordance with the NCCA's "Code of Conduct for the Care and Treatment of Campdraft Livestock."
4. A judge should conduct herself/himself in a manner fitting and proper to one afforded the honour of officiating at any GCA approved or sponsored contest.
5. A judge will not present himself under the influence of alcohol or drugs.
6. A complaint against a judge must be submitted in writing to the Secretary of the GCA within 14 days of the campdraft taking place. Any such complaint shall set out the grounds of the complaint and the facts and circumstances relied on in support of those grounds, and be signed by at least 3 persons, who shall state their involvement in such draft — e.g.: GCA Committee Member, GCA Judge, Competitor or Spectator.
7. A current judges list is available from the Secretary of the GCA on request.
8. Committees are encouraged to engage more than one judge for the full program, depending on nominations.

**REVIEW:** Formed and accepted in 2014 at the annual general meeting and then to be reviewed bi-annually.

**Reviewed at AGM 4<sup>th</sup> August 2021 – Moved Erick Joosten Seconded Ian Hengstberger that the judge's policy review be accepted. All in favour. Carried.**



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## **NATIONAL CAMPDRAFT COUNCIL OF AUSTRALIA (NCCA) RULES**

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### **INTRODUCTION**

The following rules are mandatory to NCCA member Associations. The aim is to have uniformity of Campdraft rules Australia-wide. Any member association wanting to change or alter a Rule, must initially write to the NCCA, who will then circulate the proposed changes to member bodies. The NCCA will coordinate discussion and bring about a resolution of the proposed changes. The NCCA recognizes that each Association has their own rules pertaining to, awarding of points, Encouragement draft qualifications, Rookie Horse, protective headgear, order of entries, and so forth.

### **NCCA RULES JUDGING – GENERAL**

- 1.1 When selecting a campdraft course, the judges should try to set a course that will allow competitors to compete in an attacking and attractive manner. Under no circumstances should a judge attempt to set a hard or difficult course, as this practice only produces sub-standard drafting, which is unattractive to spectators and is not in the best interest of promoting the sport.
- 1.2 The judge should address the competitors prior to the commencement of a draft.
- 1.3 Maximum points are horse work 70 points, Cut Out 26 points, course 4 points, to give a total of 100points.
- 1.4 A minimum of 5 cattle must be provided in the camp yard at any one time, excluding the Junior draft, Junior Cut Out, Juvenile and Encouragement draft, unless prior approval is received from the Association and advertised at least 72 hours prior to the event.
- 1.5 Yard clearing and spelling procedures are to be specified at the beginning of the draft.
- 1.6 A competitor may only discuss course points with the judge, and in a polite manner. **THE JUDGE'S DECISION SHALL BE FINAL.**
- 1.7 When multiple judges are judging, individual scores should be announced prior to the aggregate score.
- 1.8 A member needs to be 18 years of age to judge a campdraft event.
- 1.9 In Campdrafting one eyed horses are not to be used.

### **JUDGING –CUT OUT / CAMP**

- 2.1 The judge should order the removal from the camp of any unsound or distressed cattle, or cattle that may interfere with the competitor's Cut Out, and immediately replace the same number with sound cattle.
- 2.2 The competitor must not 'try out' or work a beast until instructed by the judge to commence their Cut Out.
- 2.3 Once a competitor starts to work a head of stock, they accept it as sound.



## General Information Competition Rules and Guidelines

- 2.4 If a judge deems it necessary to interrupt a competitor's Cut Out, a fresh beast may be selected if so desired. The original beast chosen must first be removed from the camp and replaced with a fresh beast, with all previous faults carried forward.
- 2.5 Cut Out points will be held by the horse, whether or not it scores outside.
- 2.6 Disputes over foul-ups at the Cut Out gate will be settled by the judge.
- 2.7 In the event of a beast breaking out of the face of the camp before the competitor calls for the gate, they must follow it. If the judge considers the competitor has been unduly disadvantaged and has not significantly contributed to the breakout, a re-run may be awarded.
- 2.8 In the case of a breakout of cattle from the camp, the number of replacement cattle is equal to the number of breakout cattle.
- 2.9 Where a re-run is awarded in relation to Rules 2.7 and 2.8, the competitor shall receive the lesser of the two Cut Out scores.
- 2.10 In any run-off for Cut Out prizes, each horse's score must be announced as soon as the individual Cut Out is completed. A fresh beast must be added after each Cut Out.
- 2.11 A committee using the two-camp system must clearly state on their program that this system will be used, and also advise any prospective judge.
- 2.12 A Cut Out is not complete until both beast and rider have exited the camp through the front gate.
- 2.13 In the event of a beast jumping out of the side or back of the camp where a re-run is required, the competitor will start with the same amount of cattle with their previous faults carried forward.
- 2.14 In the event of a beast being distressed, showing lameness, or baling up and attempting to horn a horse, the judge shall terminate the Cut Out. In this case no re-run will be awarded.
- 2.15 In the event of a beast exhibiting bleeding as a result of a competitor's actions, the judge will terminate the round and no re-run be awarded. Where a beast exhibits bleeding through no fault of the competitor, the judge has the discretion to award a re-run.

### **DISQUALIFICATION**

A competitor will be disqualified for:

- 3.1 Losing a beast twice into the cattle or, at the discretion of the judge, losing control of the beast for the second time.
- 3.2 Unnecessary delay while selecting a beast.
- 3.3 Changing beast after being clear of the cattle.
- 3.4 Calling for the gate with more than one beast in front of the horse and subsequently taking more than one beast out of the camp.



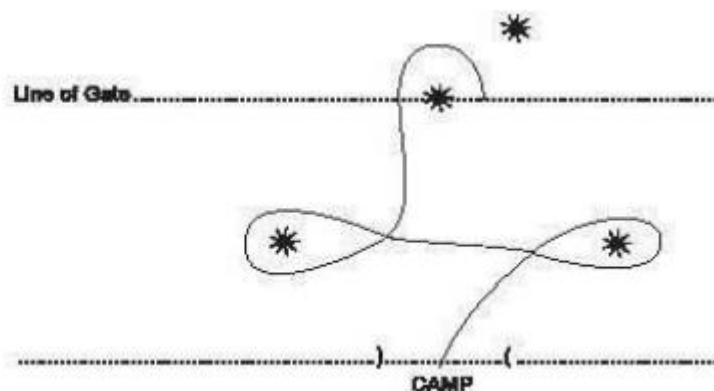
## General Information Competition Rules and Guidelines

### JUDGING – COURSE

- 4.1 The time limit for completion of the course will be 40 seconds. The start of a run is when the horse exits the Cut Out.
- 4.2 The maximum points for the course will be 4 points. Points for the course shall be allocated as follows: 2 points for the first peg, 1 point for the second peg, 1 point for the gate.
- 4.3 The course shall be either left or right hand at the discretion of the judge and should be set to allow attractive campdrafting suited to the particular arena's size and condition.
- 4.4 The competitor is allowed two attempts at any one objective.
- 4.5 A missed peg must be completed before attempting the next peg.
- 4.6 In the event of a split peg, it will be classed as a missed peg and a competitor allowed a second chance at the peg and, if successful, will be allocated points for the peg.
- 4.7 The first peg must be completed for the competitor to receive horse-work points. The first peg is completed when the line between the first and second peg is recrossed. However, if either horse or rider or beast knock down a peg while negotiating the course, the competitor shall 'go on' to the next peg and points will not be allotted for that peg or any other subsequent peg, including the gate.
- 4.7.1 The second peg is completed when the line between first and second peg is recrossed by the best, horse and rider.
- 4.8 In the case of a deliberate knockdown peg or deliberate split peg, the competitor will be disqualified. Clarification: Knockdown of a peg that has PVC pipe over an electric fence post. When the PVC pipe is on the ground, it is classed as a knockdown peg.
- 4.9 The line of the gate is a line parallel to the front of the camp, which passes through the left-hand peg of the gate for a right-hand course. At the judge's discretion, the gate may be offset.

Diagram 1 shows the line of the gate for a right-hand course.

**Diagram 1**





## General Information Competition Rules and Guidelines

- 4.10 Only one attempt to complete the gate is allowed once the beast and competitor have crossed the line of the gate. If the attempt is unsuccessful, the judge shall terminate the round and score the competitor, provided that in the opinion of the judge, the competitor has control of the beast.
- 4.11 If beast and competitor fail to cross the line of the gate, a second attempt to cross the line of the gate is required. On the second attempt, the beast and competitor must cross the line of the gate to be scored (time permitting).
- 4.12 A horse that clips a beast when changing sides shall be penalised; however, a competitor whose horse badly hits a beast over the hocks or runs up the rump of a beast will be disqualified.
- 4.13 Provided the first peg is completed, a competitor in control of their beast when time has lapsed, regardless of position on course, must be scored.
- 4.14 In the event of a beast being distressed, showing lameness, or bailing up and attempting to horn a horse, the judge shall terminate the round and score the competitor (provided the first peg has been completed). In this case no re-run can be awarded.
- 4.15 Where the judge terminates an outside run due to interference or safety concerns and the competitor is awarded a restart, the competitor will start again with the lesser of the two Cut Out scores with the original entitlement of cattle.
- 4.16 In the event of a beast exhibiting bleeding as a result of a competitor's actions, the judge will terminate the round and no re-run be awarded. Where a beast exhibits bleeding through no fault of the competitor, the judge has the discretion to award a re-run.

### **DISQUALIFICATION**

A competitor will be disqualified for:

- 5.1 Knocking down the first peg by either horse, rider, or beast.
- 5.2 Losing control of the beast in the arena.
- 5.3 Running a beast into the arena fence.
- 5.4 Running a beast around the back or past the gate before completing the first and second pegs.
- 5.5 Running a beast outside of the second peg before completing the first peg.
- 5.6 Running a beast through the gate from the front.
- 5.7 Running a beast past the gate on the wrong side.
- 5.8 Failing to have control of the beast after passing behind the gate.

### **TERMINATION OF ROUND**

The competitor shall cease to work the beast when:

- 6.1 The timekeeper's whistle has blown to terminate the round.
- 6.2 The judge terminates the round.



## **OTHER DISQUALIFICATIONS**

A competitor will be disqualified for:

- 7.1 Turning their horse's tail to the beast. A tail turn is a turn executed by a horse in the opposite direction of the beast's line.
- 7.2 Causing their horse to badly hock a beast or run up its rump.
- 7.3 A fall of the horse or rider causing loss of control.
- 7.4 Ill-treating either the beast or horse.
- 7.5 Refusal to compete on sound, available stock.
- 7.6 Not being present on the third call.
- 7.7 Horse bucking or rearing out of control.
- 7.8 Excessive or harsh use of a bit or spurs. No whip or switch may be used.
- 7.9 Being considered not in safe control of their horse.

## **CLASSES OF HORSES**

There will be four classes of horses:

### **8.1 Maiden Horses**

A Maiden horse ceases to be a Maiden if it has won an event in any class or contest except Junior, Juvenile, Associate, Futurity and Encouragement drafts or Team events.

### **8.2 Novice Horses**

A Novice horse is a horse that has won first prize in a Maiden, Novice, Ladies, Men's or a restricted campdraft and remains a Novice until the horse has won a further three Novice drafts. A horse that has won an Open campdraft ceases to be a Novice. A horse can win four Novice drafts if it has not won a first prize in a Maiden.

### **8.3 Open Horses**

An Open horse is a horse that has won a first prize in an Open campdraft, or has completed its Novice status.

### **8.4 Rookie Horse**

A Rookie Horse is a horse that has not started in a Campdraft prior to the commencement of the relevant association's competition season and rules.

## **STATUS OF HORSE OR RIDER**

- 9.1 Any event advertised as a campdraft, either in written or verbal form of advertising, shall change the status of a horse, whether or not the event is affiliated with a recognised campdraft association.



## General Information Competition Rules and Guidelines

- 9.2 For a competition to be deemed a campdraft, either entry fees are charged or prize money given. Where awards are given and no additional entry fee is charged for any campdraft event, horse status will not be altered.
- 9.3 Restricted Campdrafts A win in a registered breed society campdraft or invitation campdraft will alter the status of the horse as per the status of the event. If the class is unspecified, the status will be determined by the highest status of horse that competes.
- 9.4 The status of a horse winning a campdraft will be determined by the highest class of horse that competes with the exception of Juniors, Juveniles, Ladies, Men's, Old Buffers, Associates and Encouragement campdrafts. The winner attains the status of the highest class of horse participating (e.g., if one Open horse competes then it is classed as an Open draft).
- 9.5 The first round of any campdraft must be completed before any winner can be decided. Where two or more horses tie for first place, the winner shall be determined by a run-off; however, under exceptional circumstances a draw will determine the winner of the campdraft if a run-off is not possible, with only the winner breaking status.
- 9.6 As a positive response to committees that wish to run a cattle-type contest without damage to a horse's status, the NCCA will accept the following types of contest without any penalty to the winning horse:
- (a) Cattle Working Contest – Contest 1  
If Cut Out and horse-work points are allocated by the judge of the contest, then both the first and second pegs must be removed from the course. The gate is optional to the committee.
  - (b) Cattle Time Trial – Contest 2  
The normal campdraft course may be used as long as the winner is determined on a 'time' basis and the judge allocates neither Cut Out nor horse-work points.
- 9.7 Team Drafts  
Team drafts do not affect the status of any horse.
- 9.8 At campdraft Training Days, no horse's status will be broken.
- 9.9 Status of Horses and Rider at a Fixture At a fixture, the rider and the horse's status will be as at the beginning of each event at that fixture.

### COMPETITOR STATUS

#### 10.1 Junior Rider:

A Junior campdraft rider shall be aged from eight years, and under 13 years.

#### 10.2 Juvenile Rider:

A Juvenile campdraft rider shall be aged from 13 years, and under 17 years.





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### 10.3 Associate Rider:

An Associate campdraft rider shall be aged from 17 years, and under 21 years.

### 10.4 Encouragement Rider:

An Encouragement campdraft rider shall be 17 years or over. An Encouragement campdraft rider is one who has not won an Open age draft (i.e., Maiden, Novice, Open, Ladies, Associates) or a restricted draft as in 9.3 and 9.4. A win will not alter the status of the horse. Riders cease to be eligible to compete after winning one (1) Encouragement or one (1) Open age campdraft or placing three times in an Open age campdraft.

Each association may have age restrictions for the following competitor statuses:

### 10.5 Maiden Rider:

A Maiden campdraft rider must not have won a campdraft that breaks a horse's status, i.e., Maiden, Maiden 4 Maiden, Novice, Open, Restricted Open, Ladies or a restricted draft as in 9.3.

### 10.6 Novice Rider:

A Novice campdraft rider is a rider who has not won an Open campdraft and does not qualify as a Maiden rider.

### 10.7 Open Rider:

An Open campdraft rider is a rider who has won an Open or Restricted Open campdraft.

### 10.8 Master Rider:

A rider aged 55 years or over.

### 10.9 Lady Rider:

A female competitor. Age restrictions may apply.

## GENERAL RULES

### 11.1 Dress

Competitors must be suitably attired and mounted for presentations. At all times in competition, campdraft competitors must wear a hat or safety helmet, boots, a collared, buttoned long-sleeved shirt and long trousers. Caps are not permissible. Competitors must be neat and presentable.

### 11.2 Saddlery



## General Information Competition Rules and Guidelines

Competitors are allowed to ride in saddlery of their own choice, and horses can be worked in any bits, bosals or hackamores; however, the horse must have free use of its head, and any type of head tie-down, running reins, head checks, etc must not be used. The judge has the right to call on any competitor to inspect their gear and if the gear is illegal, the competitor is compelled to remove the offending article before competing.

### 11.3 Spurs

Suitable spurs are allowed but no whip of any kind may be carried or used by a competitor in a campdraft.

### 11.4 Nosebands

All nosebands attached to the bit are to be a minimum of 20 mm in width and of leather construction.

### 11.5 Rings with Stops

Rings with Stops can be used in Junior, Juvenile, Encouragement, Maiden and Ladies drafts.

### 11.6 Illegal Entries

Persons found guilty of an illegal entry of a horse must return all winnings relating to the offence to the committee where the offence took place and the guilty party, including the horse, may be suspended for a minimum of three calendar months.

### 11.7 Substitution

Changes of rider between rounds is only permissible under special circumstances, e.g., sickness, injury, family sickness, bereavement and the like. No rider points will be allocated where a change of rider occurs. Any campdraft that imposes restrictions on rider status cannot have a substitute rider.

### 11.8 Insufficient Full Scores

- (1) The cumulative score from each round be carried forward into subsequent rounds.
- (2)
  - a. Those competitors on a full score carried forward from an elimination round shall have preference in aggregate placings over those carried forward on Cut Out scores only.
  - b. In the case of two or more full rounds and a final, those going into the final on a combination of full scores will have preference in aggregate placings. If there are insufficient full scores to fill final placings, the committee may use Cut Out scores only to fill minor placings.

### 11.9 Placings in an Event

If there are two or more horses on the same score at the conclusion of an event or final of an event, placings will be decided on the run-off score.



## General Information Competition Rules and Guidelines

### 11.10 First-Round Runs

All horses are allowed no more than one first round start per event.

## **STALLION CONTAINMENT RULES**

### 11.12 Minimum stallion containment requirements

In daylight hours stallions must either be:

- A. Be double tied. Stallions to have an exclusion perimeter erected around the horse and area they are tied to exclude any possible interaction between the stallion and another horse or human.

OR

- B. Be enclosed by panels. Stallions can be free to roam inside the panel area when an exclusion perimeter is erected around the panelled area, to exclude any possible interaction between the stallion and another horse or human. Only one horse allowed per enclosure. Panels must be a minimum of 1500 mm in height. Panels must be constructed using an equivalent of four bars of 25 mm box or pipe equivalent as a minimum. Panels must be anchored securely to a solid object, e.g., truck, post, or tree.

At night:

The same rules apply to daylight hours with the additional requirement for a stallion that is in panels, must have at least one additional form of restraint, e.g., tied up, hobbles, sideline.

## **SUSPENSION OF A MEMBER**

11.13 If a member is suspended from one member body of the NCCA, that individual is suspended from all affiliated NCCA member organisations.

11.14 If action is taken by an NCCA member body against a judge, the NCCA and other member bodies are to be made aware of such action.

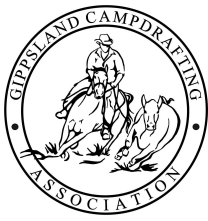
## **SMALL ARENA CAMPDRAFTING**

### 12.1 Small Arena Campdrafting

Small Arena campdrafting is conducted under the same rules as Large Arena campdrafting. The recommended minimum width of the arena will be 40 metres and the recommended minimum length will be 70 metres.

### Comments

Any work using the arena fence and work taking the beast outside the course proper and returning to commence the course will be penalised and judged accordingly in



## General Information Competition Rules and Guidelines

horse-work points. It will be up to the judge to determine when a rider has lost control and end the work.



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## GCA RULES

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### A. GENERAL

#### A.1 Affiliation fees

The level of the fees is determined at the AGM and are payable by the affiliated committee prior to the running of their campdraft. The GCA season runs from the 1<sup>st</sup> July till the 30<sup>th</sup> June each year.

#### A.2 Membership fees

The level of fees is determined at the AGM prior to the start of each season and are payable when renewing or creating a membership account through iCompete. Competitors must be financial members of the GCA to be eligible to enter any affiliated event and to gain championship points.

Membership can be upgraded from a day membership to full membership.

#### A.3 Records

A record of all results of GCA affiliated campdrafts are recorded within iCompete.

### B. MEDICAL REQUIREMENTS

#### B.1 Medical service provider

Prior to the event, where the medical service provider is not a state provided ambulance service, the medical services provider must notify the state provided ambulance service and/or local hospital emergency department of their presence at the event.

At campdraft events, it is up to individual campdraft committees to engage a Medical Service Provider either:

- The current GCA first aid team.
- A medical service provider that meets Current Level I First Aid Certificate
- A state provided ambulance service/paramedic.
- The medical first aid service must have a mobile phone for communicating with state provided ambulance service (NOTE: a dedicated satellite phone is the preferred option for isolated areas).
- The medical service provider must be on site and in the vicinity of the competition arena at all times whilst competition is in action.
- The medical service provider must know the exact location address of the event.
- A minimum of one of the medical service providers must NOT be mounted or participating at all times during an event.



## General Information Competition Rules and Guidelines

### **B.2 Doctors clearance**

If the competitor has a fall and is unconscious and/or taken to hospital, they will require a WRITTEN doctor's clearance before they can resume riding.

Whilst a competitor is receiving compensation due to a campdraft injury they cannot resume riding or compete at a GCA fixture until compensation has ceased.

### **B.3 Incident reporting**

For insurance purposes, it is essential that all incidents that occur during a Club event are recorded, however minor. Litigation can commence as far out as 3-6 years from the date of the incident so good reporting can result in better outcomes for all parties concerned.

In the event that medical service providers other than the GCA first aid team are engaged, incident reports must be supplied to the first aid providers at the draft event for them to record any injuries or incidents and collected by the event secretary at the end of the draft and forwarded to the GCA Secretary with 14 days.

## **C. HARDHATS**

Hardhats must be worn when competing at any GCA Campdrafting Association Limited affiliated campdraft or practice event. Hardhats worn must also comply with current Australian Safety Standards. (AS/NZS3838), or NZ Standard EN 1384 Current European Standard ASTN F1163.

The chinstrap must be securely fastened under the chin.

Anyone under the age of 18 years must wear hardhats at all times whilst mounted.

Hard Hats must be less than 5 years old from the date of manufacture.

## **D. SUBSTITUTING**

Changes of Rider between rounds is only permissible under special circumstances, i.e. (Sickness, injury, family sickness, bereavement and the like).

No rider points will be allocated where a change of rider occurs.

However, the horse is the only one eligible for points in that draft.

At no stage can a horse be substituted.



## General Information Competition Rules and Guidelines

### **E. SCRATCHINGS**

Requests for withdrawal from any event, and the return of nomination fee, will not be considered unless made at least 4 DAYS prior to draft (except in the case of injury or extenuating circumstances).

### **F. SUSPENSION DISQUALIFICATION**

**F.1** Any competitor found guilty of “ringing a horse in”, cheating in any way, attempting to defraud a committee or promoter, abusing or threatening any judge or other official, will be liable to suspension or disqualification, depending on the nature and severity of the offence.

**F.2** Any competitor found guilty of the offences set forth in the above rule hereof should have his or her entries refused by all affiliated committees for such period, as the GCA committee shall determine.

**F.3** Any member who has been disqualified by this Association must pay all outstanding fees and fines to the GCA Secretary and obtain clearance before being allowed to compete at drafts affiliated with this Association.

### **G. PROTESTS**

Protests by any competitor on matters pertaining to a campdraft in progress shall be heard by the committee conducting such campdraft in conjunction with a committee member of the GCA who may be in attendance.

If the competitor concerned is dissatisfied with the decision arrived at, he or she has the right of appeal in writing to the GCA Secretary within 14 days.

### **H. FINALS**

Compulsory finals are to be run in open, novice, and maiden campdrafts, and there is to be a minimum of 6 competitors.

Finals in all other events are to be at the discretion of the committee.

### **I. SHARED PLACES**

**I.1** A shared first place must be finalized in all drafts by a runoff. In the event of a multiple runoff for first place the horses will be placed according to the result of the runoff. A fresh beast MUST be added for each run.

**I.2** Minor equal placings in drafts will be split with respect to prizes and points.

### **J. JACKPOT**

Jackpot is a competition where there is no advertised prize-money, and the winner takes all prize-money.



## General Information Competition Rules and Guidelines

### **K. PRIZE MONEY**

It is acceptable for committees to top up prize pool for one event out of entry money for another.

For example, an open for open event attracting 30 runs may need extra prize money supplemented from a maiden or novice event that attracts in excess of 100 runs.

### **L. STOPPAGE OF A FINAL ON THE FINAL DAY OF THE EVENT DUE TO EXCEPTIONAL CIRCUMSTANCES**

If the final of an event cannot be completed due to exceptional circumstances (i.e., poor light, bushfires, flood etc.) then a winner can be determined by the first-round score.

This rule cannot be invoked unless all competitors entered have had the opportunity for a first-round score.

If a tie for first place is indicated then the winner can be determined by the toss of a coin.

The status of a horse will change as for a point scoring event.

### **M. GROUND CONDITION**

**M.1** All campdraft grounds are to have a prepared surface to a safe standard for competition.

**M.2** A tractor and implements are to be available at all times whilst a campdraft is in progress.

**M.3** The GCA committee has the overriding authority to deem a surface unsafe to compete on and cease all competition until grounds are rectified to a safe standard.

### **N. JUDGES**

**N.1** Judges at an affiliated GCA campdraft must be financial members of the GCA, ABCRA, ACA or SCA.

### **O. STALLION CONTROL AT DRAFT**

**O.1** All stallions must be enclosed by panels on all campdraft grounds.

Stallions will be allowed to be unrestrained in panel yards through daylight hours ONLY.

Only 1 horse is allowed per enclosure.

Stallions must be double tied at night.

Panels must be a minimum of 1500mm in height.





## General Information Competition Rules and Guidelines

Panels must be constructed using an equivalent of 4 bars of 25mm box or pipe equivalent as a minimum.

Panels must be anchored securely to a solid object i.e., truck, post, or tree.

- O.2** Juvenile members (13-17yrs) may only ride stallions when competing in drafts and when not competing the stallion is to be under adult supervision or suitably restrained at all times.

### **P. RERUN CATTLE**

In campdrafting events, cattle may only be used once at the same campdraft except in exceptional circumstances. In that instance, competitors must be advised and if they do not wish to compete, entry money is to be refunded.

### **Q. SCHOOLS, FUN DAYS & TRAINING DAYS**

All schools, fun days & training days affiliated with the GCA must abide by the medical and safety requirements of the GCA.

### **R. GCA POINTS AWARDS / RIDER CATEGORIES**

#### **R.1 RIDER AND HORSE POINTS AWARDS ELIGIBILITY**

- a) To be eligible to receive rider and horse points a competitor must be a full member of the GCA and a GCA affiliated committee must conduct the campdraft.
- b) To be eligible for points an event must be advertised.  
  
Advertising must be at least 5 days prior to the event, either by announcement at a prior draft, social media, GCA newsletter or GCA website.  
  
Any addition to the program that is not advertised will not be eligible for points.
- c) Winners and placegetters of drafts restricted by breed, sex, age or location are NOT eligible for horse and rider points.
- d) **All competitors and/or owners are responsible for ensuring that rider and horse profiles are completed correctly in iCompete, The GCA secretary must be notified via email of any updated ie: change in horse or rider status or change of ownership of horses. If profiles are not completed correctly riders and horses will not be eligible for end of year champion points.**
- e) In the event that there is equal GCA end of year award winners and runner ups, both will be awarded equal winners and equal runners up.



## General Information Competition Rules and Guidelines

### R.2 GCA RIDER POINTS

The GCA points are awarded as follows in all eligible events:

1 <sup>st</sup> Place – 6 points	2 <sup>nd</sup> Place – 5 points
3 <sup>rd</sup> Place – 4 points	4 <sup>th</sup> Place – 3 points
5 <sup>th</sup> Place - 2 points	6 <sup>th</sup> Place – 1 point

In the event of shared placings, all the placing points shall be totalled then divided evenly.

### R.3 DEFINITION OF A WINNER

Definition of a winner and placegetters in an event is any competitor who has received the minimum of a camp score in an event. This also applies to the allocation of points.

### R.4 HORSE REGISTRATION

All competitors and/or owners are responsible for ensuring that horse profiles are completed correctly in iCompete. The GCA secretary must be notified via email of any updates ie: change in horse status or change of ownership.

### R.5 RIDER CATEGORIES

- (a) GCA CHAMPION RIDER  
Champion rider is any rider regardless of status who has the highest aggregate points from eligible affiliated maiden, novice and open events.
- (b) GCA CHAMPION OPEN RIDER  
Champion open rider is any rider regardless of status gaining points in eligible affiliated open events.
- (c) GCA CHAMPION NOVICE RIDER  
Champion novice rider is a rider who has NOT won an open campdraft and does NOT qualify as a maiden rider.  
Points are taken from maiden, novice and open events on any horse they have competed on for the season.  
These points must be gained at an eligible affiliated event.
- (d) GCA CHAMPION MAIDEN RIDER  
Champion maiden rider is a rider who has NOT won a ladies, maiden 4 maiden, maiden, novice or open event before the start of the campdraft season.  
Points are taken from maiden 4 maiden, maiden, novice and open events on any horse they have competed on for the season. These points must be gained at an eligible affiliated event.  
Maiden 4 Maiden events can receive **rider** points for champion maiden rider of the year provided there is a final.



## General Information Competition Rules and Guidelines

- (e) **GCA CHAMPION LADY RIDER**  
Champion lady rider is a rider who will receive points in eligible affiliated ladies events only.
- (f) **GCA CHAMPION FEMALE RIDER**  
Champion female rider is any female rider regardless of status who has the highest aggregate points from eligible Maiden, Novice and Open events only.
- (g) **GCA CHAMPION JUVENILE RIDER**  
Champion juvenile rider aged 13-16 years will receive points in eligible affiliated juvenile events only.
- (h) **GCA CHAMPION JUNIOR RIDER**  
Champion junior rider aged 8-12 years will receive points in eligible affiliated junior events only.

### **R.6 NCCA RIDER TEAM**

The NCCA rider team that will represent the GCA at the National Champion Rider Event will be the top 5 riders from the GCA champion open rider title.

In the event of a member not being able to compete the next person in line will be asked.

In the event of a draw for 5<sup>th</sup> place, the count back system applies.

The lady rider will be the champion lady rider. In the event of a draw the count back system applies.

### **R.7 HORSES**

- (a) **GCA CHAMPION OPEN HORSE**  
Champion open horse is a horse who accumulates points from eligible affiliated open events only.
- (b) **GCA CHAMPION NOVICE HORSE**  
Champion novice horse is a horse who accumulates point from eligible affiliated novice and open events only.

At the commencement of the season the horse must be either novice or maiden status.

- (c) **GCA CHAMPION MAIDEN HORSE**  
Champion maiden horse is a horse who accumulates points from eligible affiliated maiden, novice and open events only. Maiden 4 maiden events are not eligible to accumulate horse points.

At the commencement of the season the horse must be of maiden status.



## General Information Competition Rules and Guidelines

### **S. GCA CHAMPIONSHIPS**

#### **S.1 ELIGIBILITY**

- a) You must be a full financial member of the GCA.
- b) No open status horses to ride in maiden or novice events.
- c) Eligibility is at the discretion of the organizing committee.

### **T. AGE LIMITS**

T.1 Eight years is the minimum age a rider is allowed to compete in GCA.

T.2 Children Under 8 years on Arena:

Children under 8 years are not allowed on arena whilst an event is in progress. THE ONLY exception to this is whilst the junior (aged 8-12 years) event is in progress and they are supervised by an adult.

**T.3 Riders under the age of 12 years are NOT to be on the arena during an open event. For all other events they must be accompanied by an adult.**

T.4 Open Age Events

To ride in open age events riders must be 13 years or older and be in control of their mount at all times.

T.5 In any event the committee may reserve the right to reject the entry. The judge can terminate the ride at any point the rider is unsafe.

### **U. FENCING REQUIREMENTS**

U.1 That all containing horse yards provide the following;

- (a) Two tape heights for external fence
- (b) No external pigtail pegs
- (c) Containing fence must be electrified at all times
- (d) If these rules are not followed, owners will be asked to tie horses up to truck for duration of the draft

U.2 Stallions must be fenced as per GCA Rule O.1.

### **V. ENTRIES / NOMINATIONS**

V.1 Campdraft committees may reserve the right to reject the entry of any competitor who has violated the rules, who has been dishonest in competition or who has proven to be undesirable in any recognized draft.

V.2 All committees are obliged to reject entries from persons who at any time are serving a period of disqualification imposed by the GCA or NCCA member associations.



## General Information Competition Rules and Guidelines

- V.3 All entries are to run in the order in which they appear on the draw sheet, otherwise entries may be disqualified.
- V.4 All nominations must be processed and managed through iCompete. Once nominations have been accepted the competitor can then manage any changes to rider or horse through their profile up until the pre-draw date as advertised by the event committee. After the pre-draw date any changes must go through the event secretary, an event secretary will allow a rider to substitute their horse/rider nomination as long as such substitution is made prior to the commencement of that event or as otherwise advertised/notified.
- V.5 If a Campdraft is cancelled due to bad weather and the cattle for the draft have been transported to the event, the committee have the right to charge a cattle levy.
- V.6 Prize money cheques are to be presented within 3 months or they will be cancelled by the Club and considered a donation.

### **W. LOSS OF CATTLE**

The policy of the GCA be that on the death of cattle at campdrafts, that the first deceased beast is to be paid for by the organizing committee and any losses after that the GCA contribute 50% of the cost.

A limit for any single claim, the GCA will pay a gross figure of \$5,000.

If that figure is exceeded, an extraordinary committee meeting is to be called.



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## **GCA EVENT SECRETARIES' RULES, GUIDELINES & RECOMMENDATIONS**

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### **RECOMMENDATIONS**

- (a) All committees must endeavour to avoid the situation in campdrafting where competitors compete under different conditions because of changes in cattle and lack of daylight.
- (b) Committees should ensure that cattle supplied from different sources and being used in the one campdraft be marked and boxed where possible.
- (c) Committees who wish to conduct sweepstakes or jackpot events shall only do so *after* the advertised program of usual events have been concluded.
- (d) Each association as members of the NCCA will be supporting the other in enforcing penalties; namely, when a competitor is either suspended or his/her membership cancelled for that competitor.

### **BEFORE EVENT GUIDELINES**

- Make yourself familiar with GCA & NCCA rules and codes of conduct for committees. (Available of at [www.gippslandcampdraftingassociation.com](http://www.gippslandcampdraftingassociation.com) and [www.nationalcampdraft.com.au](http://www.nationalcampdraft.com.au)).
- A copy of the GCA Rules of Incorporation is available from the GCA secretary on request.
- Make sure that your event program including entry opening date is sent to the GCA secretary via email to be entered in iCompete, published on Facebook and the GCA website.
- An un-advertised event **WILL NOT** be eligible for GCA points or awards.

#### **PLEASE BE MINDFUL OF THIS WHEN SETTING YOUR PROGRAM.**

- In the event that the medical service provider you have engaged is not the GCA first aid team ensure that you have incident reports on hand and give to First Aid Officers.
- Make sure you have obtained any liquor licences you may need and that any person/s serving alcohol has a current RSA.
- Check the judge's roster and contact your judges to confirm. It is helpful to have a judge's roster in the secretary's box.
- Order ribbons.
- Organize float/prize monies.



## General Information Competition Rules and Guidelines

### DURING EVENT

#### TIME KEEPING GUIDELINES AND RULES

- If at all practicable the timekeeper should be situated close to the judge to enable them to hear the end of time clearly. A whistle may be used.
- **RULE:** The timekeeper should be instructed to key 40 seconds into the timer and press the timer when the *horse's tail leaves the camp*.

#### RUNNING AND DRAWING A FINAL

##### GUIDELINES

- All draws must be created through iCompete.
- The announcer should as soon as they can when nearing the end of the event announce what score **MAY** make it into the final to give people time to be ready.

##### RULES

- Once it has been decided what score you are taking in the final those competitors must be randomly selected for a draw created through iCompete.
- If a competitor has multiple rides in the final the draw should attempt to space them out in the draw. This can be done as simply as creating a redraw using iCompete if they are drawn out close together.
- Once the draw has been finalized a competitor **CANNOT** ask for the draw to be changed by either moving them or changing horses.
- If a competitor approaches the secretary before the commencement of the final and advises that they have been left off the draw and this is found to be correct **A REDRAW** of the final **MUST** be done using iCompete. The competitor cannot just be tacked on the end.
- If there is **ANY** error in the draw prior to the commencement of the draft the final **MUST** be redrawn using iCompete.
- If a competitor scratches from a final the judge should be made aware of it and the judge should remove a beast from the camp at the time of the scratching.
- Competitors must ride in the order in which they are drawn on the final.

### AFTER EVENT

- Collect Incident Reports and Send to GCA secretary within 14 days if using a medical service provide other than the GCA first aid team..
- Send an article and results to Newsletter editor for our GCA magazine. You may also wish to send one the other magazines.



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## **NCCA DRUGS AND WELFARE POLICY FOR HORSES USED IN CAMPDRAFTING**

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The National Campdraft Council of Australia recognizes the importance of sound animal welfare policies, which prevent the use of animals which are not fit for competition. Fitness may be gauged as appropriate physical fitness or lack of suitability for competition due to injury or disease.

The NCCA recognizes that animals used in competition must be treated in a humane manner and that the NCCA does not condone the ill treatment or abuse of any animals whilst competing at campdrafts.

1. The following provisions regarding conduct shall apply to any event whether in competition or practice.
  - (a) Inhumane treatment or abuse of a horse in any manner whilst in the arena or on the grounds is prohibited. Inhumane treatment includes, but is not limited to, the following:
    - (i) Riding of a crippled, injured or lame animal.
    - (ii) Riding of a horse with a health abnormality, which could result in the horse's undue discomfort or distress.
    - (iii) Abuse of an animal which includes excessive jerking, spurring, whipping or any other act intended to cause trauma or injury to the animal.
  - (b) Any act of abuse or intent to abuse an animal whilst in the campdraft arena or on the grounds or the vicinity which could also endanger the safety of other persons or animals will not be tolerated and the persons may be subject to disciplinary action.
2. If the Campdrafting Committee discovers inhumane treatment or abuse of a horse it may immediately bar the responsible party and horse from further participation from the event.

This decision should be based on consultation with a veterinary surgeon. In the event that a Veterinary Surgeon is not available then the committee shall consult with the judge(s) of the event before any action is taken under this rule.
3. Administration of a drug or drugs while on the grounds or the vicinity of campdrafting grounds, including the arena, practice area or stables is strictly prohibited with following provisos:
  - (i) Any horse winning an event may be swabbed. Other horses will be chosen at random before the running of an event and they will be swabbed at the completion of the event. The number chosen will depend on the number of entries in the event.
  - (ii) All testing will be by blood sample. Entry to any event will be contingent on permission for such blood samples to be obtained. The blood test will be an accurate determination of drug levels in the blood stream





## General Information Competition Rules and Guidelines

(not a screening test). A registered drug-testing laboratory will perform the test. Blood samples will only be taken by veterinarians using tamper proof sample kits supplied by the testing laboratory.

- (iii) A veterinarian must gazette all drugs that he has prescribed and administered to a horse up to 10 days prior to competition. This information must include a statement that the horse is fit for competition, the reason the drug has been given, the drug administered. The dose, the route of administration and the date and time that the last dose of the drug was administered. All of these conditions are mandatory. Any horse found to have a positive swab in the absence of a veterinarian's certificate will be reported to the governing Associations Drug Committee.
- (iv) The result of drug tests will be reported to the governing Associations Drug Committee who on advice from the testing laboratory will determine whether any offence has been committed and what penalty will be imposed. Drug levels that are not high enough to have influenced the performance of the horse will not attract any penalty. These levels will be taken from internationally published data. All results of negative tests will be destroyed.
- (v) The cost of these tests will be borne by the governing Associations except where such a test is positive in which case the cost will be borne by the Owner. In the event that a committee discovers or has a complaint made to them regarding inhumane treatment, abuse or any drug administration not in accordance with the above rules, the governing Associations shall be notified and a hearing to consider disciplinary action against the responsible party (s) shall be scheduled.



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## **NCCA CODE OF CONDUCT FOR THE CARE AND TREATMENT OF CAMPDRAFT LIVESTOCK**

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### **INTRODUCTION**

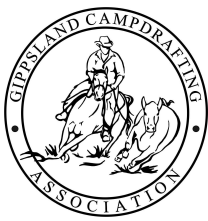
- 1.1** This Code is intended to compliment and support existing legislation. The staging of campdrafts and the conduct of those involved are subject to the relevant legislative requirements in each State.
- 1.2** The rules for the care, treatment, and welfare of campdraft livestock are to be observed by all campdraft personnel at each campdraft affiliated with the N.C.C.A. and their member Associations.
- 1.3** If, for any reason, there is a conflict between the rules of competition and the code for the care and treatment of campdraft livestock then the latter shall prevail, without qualification.
- 1.4** Any competitor failing to comply with the animal welfare rules of the N.C.C.A. including unnecessary roughness to livestock during competition in the opinion of the judges shall be disqualified from the event.

### **POLICY STATEMENT**

- 2.1** It is the policy of the National Campdraft Council of Australia that animals used in campdraft shall be treated humanely and with proper consideration for their health and welfare.
- 2.2** The rules for the conduct of campdraft events shall be consistent with this policy and shall be specifically designed to prevent cruelty and minimize the risk of unintentional injury or mistreatment.
- 2.3** The Code of Conduct shall be binding on the National Campdraft Council of Australia, its officers, members and affiliated campdraft committees.

### **CAMPDRAFT CATTLE**

- 3.1** All cattle used in campdrafting must be a suitable size and in a healthy, strong condition, as dictated by normal circumstances for open range cattle in that particular region.
- 3.2** Female stock, which is in an obvious pregnant condition, must not under any circumstances be used in any campdrafting event.
- 3.3** Assembly of stock must be in stock-proof Yards. All yards and loading ramps must be constructed and maintained to minimize stress and inconvenience.
- 3.4** All cattle presented by the Committee for use in competition must be fed, watered, and transported in accordance with normal husbandry methods for cattle in transit by droving or motor transport.
- 3.5** Shelter from heat, wind and cold is not considered necessary for cattle except in extreme conditions of climate.



## General Information Competition Rules and Guidelines

- 3.6** At the completion of unloading stock a representative of the promoting committee to inspect stock and any injured animals to be treated and placed in a situation to relieve stress as soon as practical.
- 3.7** During each and every event, a representative of the committee will supervise the use of stock to ensure the continued suitability of stock for use during such event.
- 3.8** Where an animal is deemed to be in a state of distress requiring euthanasia, the person responsible for the animal must ensure that it is carried out as soon as possible, humanely and results in immediate death. Euthanasia must be performed only by persons competent in the method used and licensed where appropriate.
- 3.9** In campdrafting events, cattle may only be used once at the same venue except in exceptional circumstances.
- 3.10** The judge must order the removal from the camp of unsound cattle or distressed cattle.
- 3.11** All horses shall be presented in body condition and soundness satisfactory to the judge of the campdraft. The judge must disqualify from competition any horse not meeting their requirements.
- 3.12** The judge must disqualify any competitor causing unnecessary distress to either horse or beast in any campdraft.

### **AREAS TO MONITOR FOR ANIMAL WELFARE CONCERNS**

- 4.1** Arena surface preparation.
- 4.2** Fitness & training of horses in campdrafting events.
- 4.3** Ensuring cattle are not overworked following completion of a Campdraft run.
- 4.4** Tack & Equipment used by competitors.
- 4.5** Climatic conditions.



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## **NCCA CODE OF PRACTICE FOR COMMITTEES OPERATING A CAMPDRAFT**

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These requirements have been specifically written to address improvement in the Committees of Campdrafts and public liability insurance issue.

This Code of Practice states the requirements for those Associations that seek to upgrade to meet a standard that is acceptable by both.

### **RISK AND PROSECUTION**

Following a statutory (legislative) requirement will provide you with a defence in a prosecution for a breach of an obligation (i.e., duty of care).

Following an advisory standard or industry code of practice will also provide you with a defence in a prosecution for breach of an obligation.

If you do not follow an advisory standard or industry code of practice, you must show that you took reasonable precautions and exercised proper diligence in choosing a way to manage exposure to the risk, or that the breach happened as a result of factors over which you had no control.

These requirements are designed to help Committees meet their obligations. Committees may also need to undertake specific risk assessments.

### **GENERAL**

These requirements are aimed at reducing or eliminating risks to both participants and spectators in campdrafting events. They do not include special rules that Associations may impose, such as those relating to the running of events, arena size or setup, competition rules, disqualification and so on.

This Code only addresses risks related to the use of horses at campdrafts and the need to control unintended interactions between horses and people. In addition, there are a number of other risks that are associated with horses at campdrafts.

These include but are not limited to: -

- Injury due to physical conditions (e.g. slips, trips, falls)
- Environmental injuries (e.g. sunstrokes, insect bites)
- Property damage (e.g. a damaged car).

To comply with this code, operators will need to comply with the general requirements and the specific requirements for the activities they undertake.

Notwithstanding any provisions of this code, all Committees have a duty of care to all participants, staff, and spectators. Each individual Committee should review the operations at their campdraft to ensure they meet this requirement.



## General Information Competition Rules and Guidelines

This code does not specifically address requirements under State and Local Government legislation. Committees are advised to check carefully with the relevant authorities.

### **GENERAL REQUIREMENTS FOR ALL CAMPDRAFTS**

#### **HORSE AND RIDER EQUIPMENT**

1. All riders under the age of 18 years must wear, properly fitted helmets (includes use of the chinstrap) that comply with current AS/NZS standards (3838) and are less than five years old from the date of manufacture.

2. Appropriate footwear must be worn at all times when riding.

This footwear must enable removal of the foot from the stirrup iron.

It must also prevent the foot sliding forward and through the stirrup iron.

When handling horses (i.e., not riding) footwear should be worn that provide strong protection to the top of the foot.

Leather boots are preferred. Open toed sandals and thongs are not to be worn.

3. All Associations should advise participants on footwear and dress requirements.

4. All equipment (e.g., saddles, bridles) used with the horse should be in good repair and correctly fitted.

5. Saddles must be securely attached to the horse in a manner that keeps the saddle properly in place.

A saddle must have at least two points of attachment. Suitable attachments are a double buckle girth, girth and surcingle, or double wrapped latigo.

#### **BUILDING AND GROUNDS**

1. Committees should ensure buildings used as part of a campdraft, comply with appropriate state and local government safety regulations.

Particularly in relation to fire control systems, food preparation areas and waste disposal.

All buildings that are not used for campdraft activities should be kept secure to prevent unauthorized entry.

2. Where practical, all grounds should have a secure perimeter that reduces the likelihood of horses or cattle escaping.

Where fencing is not practical, alternate means should be provided for avoiding uncontrolled stock gaining access to roads.



## General Information Competition Rules and Guidelines

3. In order to reduce the potential for uncontrolled, and unsafe, interactions between horses, cattle, humans and property (including vehicles), signs should be installed that indicate: -
  - a) Areas the public are permitted and where access is restricted.
  - b) Potential dangers to the safety of both humans and horses.
4. Where campdrafts involve moving stock on public roadways, signs must be installed to adequately warn motorists of the use of the road by horses, riders and cattle.
5. All camp-drafts should have access to a First Aid kit.

All officials and staff should be made aware of the location of the kit.

At least one clearly identified person must be nominated to provide first aid during all of the events at a campdraft.
6. All premises must have an effective communication link for contacting emergency services.

All officials and staff should be aware of the location of the communication link.
7. Committees must, as far as practicable, ensure all areas are free of hazards, particularly slip, trip and fall hazards, that may cause injury to horses, riders, staff and the public.

### **STAFF**

1. Staff involved with horses and cattle must be such that they can confidently manage and handle interactions between horses, cattle and humans so that accidents, to themselves, spectators or competitors, are avoided.
2. Staff not involved with stock must be able to carry out their duties both efficiently and safely.
3. Consideration must be given to legal age limits for being in charge of an activity.

### **HORSES**

1. Owners of horses are responsible for ensuring the safety of the public is not compromised by horses that show dangerous behaviour.

Owners must take all necessary action to isolate or control such horses.
2. It is the horse owner's responsibility to ensure, as far as possible that horses and riders are matched to each other for the activities being undertaken.
3. Each operation must promote humane conduct of horse use and management, with proper consideration for the horses' health and welfare.



## General Information Competition Rules and Guidelines

### COMMITTEES

1. In situations where spectators and members of the public can gain access to horse areas, information must be readily available advising of the potential risks associated with horses and horse activities.

Advice should include any restrictions applying to behaviour, prohibited areas or specific actions that may lead to injuries.

Advice should be readily available in a clear and easy to understand form.

Advice could be in the form of signs, notices, on the backs of tickets or in public address announcements.

2. Operators should provide areas for spectators that are clearly separated from those areas where horse activities take place.

Separation would most likely be achieved by fencing, which must act as effective physical deterrent.

3. Where fencing is not practical, alternate means must be provided for avoiding uncontrolled interactions.

4. Uncontrolled interactions can result in severe injuries to horses, riders, staff and spectators.

5. All accidents (physical injuries), or serious incidents where there is no actual physical injury, and incidents which may have the potential for psychological trauma (e.g., a horse bolting), that are brought to the attention of staff or that require treatment by staff are to be recorded in an incident report.

6. Incident reports are to be reviewed and actions taken are to be recorded. Incident reports and reviews are to be retained for a minimum of seven years.

7. Insurance advice is that many claims arise three or more years after an accident, and the incident report can provide invaluable evidence of what occurred. Names and addresses of witnesses are also important.

8. Committees should develop a set of processes that address the issue of a participant or member of the public failing to comply with a reasonable direction, the intention of which is to prevent possible injuries or accidents

9. All Committees should endeavour to develop a culture of continuous improvement, through the use of staff and volunteer training, event reviews, activity reviews review of incident report statistics to improve the safety and enjoyment of staff competitors, horses and spectators.

### GENERAL

1. Since campdrafts can include a range of non-horse related activities that may impinge on the safety of participants and spectators, an additional set of requirements has been included to address these risks.



## General Information Competition Rules and Guidelines

2. All areas must have their surfaces flat and clear of obstacles, rubbish, potholes and similar dangers.
3. Where steel fencing is used as a barrier, it must be correctly assembled and securely fastened in accordance with the manufacturer's directions.
4. Where star droppers or posts are used for temporary fencing they must be capped with plastic caps.
5. Electrical cables, hoses, ropes or similar items must not be laid on the ground in areas accessible to the public, or in walkways used by horses.
6. Walkways and passageways must be free from obstructions and be kept clean.

Horse droppings are to be removed from internal walkways as soon as possible.

### **HORSES**

1. At all times, horses must be either under control (e.g., being led or ridden) or stabled / contained whilst at a campdraft event.
2. All riders should not engage in, or be knowingly involved in, cruelty to a horse.

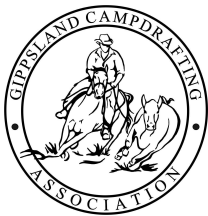
### **COMMITTEES**

1. Where adverse environmental conditions occur a 'grounds officer' must decide on changes to the program, to ensure activities can continue without significantly increasing the risks of injuries to either horses or riders. E.g., Temperatures over 40°C or below 5°C, Dust storms, fog, or rain sufficiently heavy to cause the surface to become slippery with standing water.
2. Each event must have a judge responsible for control of horses and cattle in the arena and for determining questions or disputes arising from conduct in the arenas or for the condition of the arenas.

### **OTHER REQUIREMENTS**

1. Each event should appoint a risk manager to evaluate the risks to the event and institute appropriate measures to control the risks. (Using the requirements in this Code as a starting point).
2. Each event must appoint a 'security officer' who is responsible for ground, property and personal protection.
3. The organizer is responsible for establishing, promulgating and training staff in procedures for handling unruly or intoxicated persons.
4. Organizers must institute a responsible service of alcoholic beverages and comply with the liquor licensing laws.





## General Information Competition Rules and Guidelines

5. Organizers are responsible for establishing, promulgating and training staff in procedures related to fire control and evacuation.
6. Dogs must either be excluded from the event or kept on a leash or securely tied up at all times.
7. All exits from buildings are to be clearly signposted and remain unobstructed.
8. All electrical wiring or installations must be carried out by a licensed electrician and comply with AS/NZS 3000 and AS/NZS 3002.
9. All electrical boxes on poles or posts in arenas and marshalling areas are to be fenced off.
10. Where designated horse washing areas are used, the public must be excluded from the area.
11. For all Campdraft events and associated activities St John Ambulance Officers or similar must be in attendance at all times whilst events are in operation.
12. Free and unobstructed access to the site must be available for emergency vehicles.



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## **NCCA MEMBER PROTECTION POLICY**

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### **1 Policy statement**

The National Campdraft Council of Australia is committed to providing a sport and work environment free of harassment.

We believe that anyone who works for us or represents us, and everyone with whom we deal, has the right to be treated with respect and dignity.

The National Campdraft Council of Australia will not tolerate harassment in our Organisation.

We will take all complaints of harassment seriously, and will ensure they are dealt with promptly, seriously, sensitively, and confidentially.

Disciplinary action can be taken against a person who is found in breach of this policy.

### **2 Application of**

This policy applies to all Campdrafters, Instructors, employees, administrators, officials, volunteers, and members of the National Campdraft Council of Australia.

This policy applies to behaviour occurring both within and outside the course of the National Campdraft Council of Australia's business, activities and events, when the behaviour involves individuals associated with the National Campdraft Council of Australia and negatively affects relationships within our sport and work environment.

This policy applies to harassment occurring between any participants in the National Campdraft Council of Australia.

The Chairman of the National Campdraft Council of Australia accepts that the elimination of harassment leads to a more stable, productive, and successful Sport of Campdrafting under The National Campdraft Council of Australia.

### **3 Confidentiality**

The National Campdraft Council of Australia management and officers responsible for implementing this Member Protection Policy will keep confidential the names and details related to abuse, discrimination and/or harassment complaints, unless disclosure is necessary as part of the disciplinary or corrective process.

### **4 Responsibilities**

The National Campdraft Council of Australia is responsible for taking all reasonable steps to prevent harassment in our Sport of Campdrafting and for ensuring our policy is well known throughout all Associations affiliated with the National Campdraft Council of Australia.



## General Information Competition Rules and Guidelines

This means we will take whatever steps necessary to ensure that everyone associated with the National Campdraft Council of Australia knows: ·

what harassment means

- that it is against the law
- that it will not be tolerated.

While the National Campdraft Council has ultimate responsibility for ensuring that the sport of Campdrafting is free of harassment, each Affiliated Campdraft Association will accept day-to-day responsibility for implementing this policy.

**Full Policy Details are available on the NCCA website or on request from the NCCA secretary.**



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## **NCCA ANTI-DOPING POLICY FOR CAMPDRAFT COMPETITORS**

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### **THE NCCA POSITION ON DOPING**

The National Campdraft Council of Australia condemns the Use of Prohibited Substances and Methods in sport. The use of prohibited substances and methods is contrary to the ethics of sport and potentially harmful to the health of Campdrafters.

The only legitimate use of prohibited substances and methods is under the supervision of a physician for a clinically justified purpose.

The National Campdraft Council of Australia aims to stop Doping practices in sport by:

- A.** Educating and informing Persons about drugs in sport issues.
- B.** Supporting the drug testing programs and education initiatives of ASDA and other Anti-Doping Organisations.
- C.** Imposing effective sanctions on Persons who commit Anti-Doping Rule Violations.

### **ARTICLE 2 - APPLICATION OF THIS POLICY**

This policy applies to:

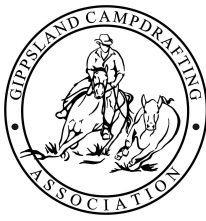
- A.** Members of all affiliated Associations of the NCCA.
- B.** Campdrafting competitors.
- C.** Campdrafting Support Personnel.
- D.** Directors and Judges; and
- E.** Employees and contractors of The National Campdraft Council of Australia.

### **ARTICLE 3 - OBLIGATIONS**

**3.1.1** The policies and minimum standards set forth in the Code of the W.A.D.A. (World Anti-Doping Agency and implemented in this Anti-Doping Policy represent the consensus of a broad spectrum of stakeholders with an interest in fair sport.

The persons identified in Article 2 are bound by this Anti-Doping Policy as a condition of their participation and/ or involvement in the sport.

**Full Policy Details are available on the NCCA Website or on request from the NCCA Secretary.**



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## NCCA SOCIAL MEDIA POLICY

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### 1. Purpose

Social media (see 2.0 below for definition) offers the opportunity for people to gather in online communities of shared interest and create, share or consume content.

As a member-based organisation, National Campdraft Council of Australia (NCCA) recognises the benefits of social media as an important tool of engagement and enrichment for its members.

NCCA and its campdraft Associations have long histories and are highly respected organisations. It is important that Campdrafting's reputation is not tarnished by anyone using social media tools inappropriately, particularly in relation to any content that might reference the organisation.

When someone clearly identifies their association with National Campdrafting Council of Australia (NCCA) or any of the Affiliated Associations and/or discusses their involvement in the organisation in this type of forum, they are expected to behave and express themselves appropriately, and in ways that are consistent with NCCA's stated values and policies.

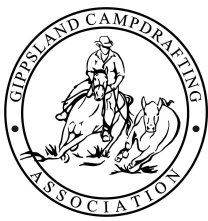
This policy aims to provide some guiding principles to follow when using social media. This policy does not apply to the personal use of social media platforms by NCCA members or staff where the NCCA member or staff makes no reference to NCCA or related issues.

### 2. Scope

This policy applies to NCCA members and members of Affiliated Associations, staff or any individual representing themselves or passing themselves off as being a member of NCCA.

This policy covers all forms of social media. Social media includes, but is not limited to, such activities as:

- Maintaining a profile page on social or business networking sites (such as LinkedIn, Facebook, Shutterfly, Twitter or MySpace).
- Content sharing include Flickr (photo sharing) and YouTube (video sharing).
- Commenting on blogs for personal or business reasons.
- Leaving product or service reviews on retailer sites, or customer review sites.
- Taking part in online votes and polls.
- Taking part in conversations on public and private web forums (message boards); or



## General Information Competition Rules and Guidelines

- Editing a Wikipedia page.

The intent of this policy is to include anything posted online where information is shared that might affect members, colleagues, clients, sponsors or National Campdrafting Council of Australia as an organisation.

### 3. Guiding Principles

**3.1** The web is not anonymous. NCCA members and staff should assume that everything they write can be traced back to them.

**3.2** Due to the unique nature of National Campdrafting Council of Australia in Australia, the boundaries between a member's profession, volunteer time and social life can often be blurred.

It is therefore essential that members make a clear distinction between what they do in a professional capacity and what they do, think or say in their capacity as a volunteer for NCCA. NCCA considers all members of NCCA are its representatives.

**3.3** Honesty is always the best policy, especially online. It is important that NCCA members think of the web as a permanent record of online actions and opinions.

**3.4** When using the Internet for professional or personal pursuits, all members must respect the NCCA brand and follow the guidelines in place to ensure NCCA's intellectual property or its relationships with sponsors and stakeholders is not compromised (see 5.0 below), or the organisation is brought into disrepute.

### 4. Usage

4.1 For NCCA members and staff using social media, such use:

- Must not contain, or link to, libellous, defamatory or harassing content. This also applies to the use of illustrations or nicknames.
- Must not comment on, or publish, information that is confidential or in any way sensitive to NCCA, its affiliates, partners or sponsors; and
- Must not bring the organisation or campdrafting into disrepute. For NCCA staff using social media, such use:
- Must not interfere with work commitments.

4.2 Furthermore, NCCA members and staff may not use the NCCA brand (see 5.0 below) to endorse or promote any product, opinion, cause or political candidate; and it must be abundantly clear to all readers that any and all opinion shared are those of the individual, and do not represent or reflect the views of NCCA.



## 5. Branding and Intellectual Property (IP)

It is important that any trademarks belonging to NCCA, or any state centre, branch or club are not used in personal social media applications, except where such use can be considered incidental - (where incidental is taken to mean “happening in subordinate conjunction with something else.”).

Trademarks include:

- Club, branch and NCCA logos; or any other associated slogans.
- Images depicting campdrafting volunteers, staff and/or equipment, except with the permission of those individuals.

## 6. Official NCCA Blogs, Social Pages and Online Forums

When creating a new website, social networking page or forum for staff/club member use, care should be taken to ensure the appropriate person at a club/branch/state level has given written consent to create the page or forum.

Similarly, appropriate permissions must be obtained for the use of logos or images. Images of minor children may not be replicated on any site without the written permission of the child’s parent and/or guardian.

For official NCCA blogs, social pages and online forums:

- Posts must not contain, nor link to, pornographic or indecent content.
- Some hosted sites may sell the right to advertise on their sites through ‘pop up’ content which may be of a questionable nature. This type of hosted site should not be used for online forums or social pages as the nature of the ‘pop up’ content cannot be controlled.
- NCCA employees must not use NCCA online pages to promote personal projects; and · All materials published or used must respect the copyright of third parties.

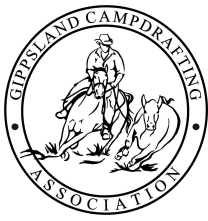
## 7. Consideration Towards Others When Using Social Networking Sites

Social networking sites allow photographs, videos and comments to be shared with thousands of other users. NCCA members and staff must recognise that it may not be appropriate to share photographs, videos and comments in this way.

For example, there may be an expectation that photographs taken at a private NCCA event will not appear publicly on the Internet.

In certain situations, NCCA members or staff could potentially breach the privacy act or inadvertently make NCCA liable for breach of copyright.

NCCA members or staff should be considerate to others in such circumstance and should not post information when they have been asked not to or consent has not been sought and given.



## General Information Competition Rules and Guidelines

They must also remove information about another person if that person asks them to do so.

Under no circumstance should offensive comments be made about NCCA members or staff online.

### **8. Breach of Policy**

8.1 NCCA, its state based Associations and clubs continually monitor online activity in relation to the organisation and its members.

Detected breaches of this policy should be reported to NCCA.

8.2 If detected, a breach of this policy may result in disciplinary action from NCCA.

A breach of this policy may also amount to breaches of other NCCA policies.

This may involve a verbal or written warning or in serious cases, termination of your employment or engagement with NCCA. NCCA members may be disciplined in accordance with NCCA disciplinary regulations.

### **9. Consultation or Advice**

This policy has been developed to provide guidance for NCCA members and staff in a new area of social interaction.

NCCA members or staff who are unsure of their rights, liabilities or actions online clarification, should contact the NCCA Secretary.





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## **GCA CHILD SAFE POLICY**

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### **STATEMENT OF COMMITMENT TO CHILD SAFETY**

The Gippsland Campdrafting Association has a ZERO tolerance of child abuse.

The Gippsland Campdrafting Association is committed to the safety and well-being of all children and young people who participate in our sport or access our services. We support the rights of the child and will act at all times to ensure that a child-safe environment is maintained. All children who come to a GCA event have a right to feel safe. We aim to create a child safe and child friendly environment where children feel safe and have fun.

We acknowledge the valuable contribution made by our staff, members and volunteers and we encourage their active participation in providing a safe, fair and inclusive environment for all participants.

The GCA requires every individual and organization affiliated with the GCA

1. Be ethical, fair and honest in all their dealings with other people and the GCA;
2. Treat all persons with respect and courtesy and have proper regard for their dignity, rights and obligations;
3. Always place the safety and welfare of children above other considerations;
4. Comply with NCCA constitution, rules and policies including their member protection policy;
5. Operate within the rules and spirit of the sport;
6. Comply with all relevant Australian laws (Federal and State), particularly antidiscrimination and child protection laws;
7. Be responsible and accountable for their conduct; and
8. Abide by GCA Codes of Conduct

### **SPECTATOR and NON-MEMBER BEHAVIOUR**

This is an extract of part of the Member Protection Policy of the NCCA of which we are affiliated with and bound by.

#### **Our commitment**

- 1.1. The NCCA is committed to providing a safe environment for participation in our sport. Aggressive, threatening or other inappropriate behaviour by members, their families, their friends, and other sporting personnel while attending a competition or event will not be tolerated.



## General Information Competition Rules and Guidelines

*These behaviours are outlined in our Code of Behaviour and specifically include:*

- 1.2. using bad language
- 1.3. harassing or ridiculing competitors, judges, officials or other spectators
- 1.4. making racist, religious, sexist or other inappropriate comments to competitors, judges, officials or other spectators
- 1.5. any threatening behaviour or physical altercation between spectators and competitors, judges, officials or other spectators
- 1.6. putting undue pressure on children, berating them or putting down their performance.

*What we will do*

- 1.7. We will endeavour to provide members, their parents and other sporting personnel with our Code of Behaviour and make clear what is expected and the consequences of non-compliance.
- 1.8. Where possible, bind non-members by prominently displaying conditions of entry to grounds and facilities, advising of conditions on entry forms and newsletters and by requiring parents to abide by club rules (e.g. by making parents, associate members, signing our Code of Behaviour).
- 1.9. Where possible, reinforce messages of fair and respectful behaviour by displaying signs and posters around our facilities and providing information on our website, in our newsletter and through other club communication.
- 1.10. Encourage the reporting of incidents and investigate inappropriate behaviours as outlined in this policy and take disciplinary or whatever other actions as are deemed necessary .
- 1.11. Encourage our competitors, judges, officials and spectators to call the police if they are concerned about escalating behaviour and their safety or the safety of others.

*What we ask you to do*

- 1.12. Help create a positive atmosphere for competitors, officials and other spectators by showing respect for competitors, officials and other spectators.
- 1.13. Abide by the NCCA's Code of Behaviour and refrain from using bad language, harassing, or ridiculing others or behaving in a threatening or violent manner.
- 1.14. If you are aware of inappropriate spectator behaviour and you feel confident to do so, speak with the person and ask them to stop. If there is a ground official or committee member present, ask for their assistance.
- 1.15. Report any inappropriate spectator behaviour to the club president or someone in a position of authority.
- 1.16. Call the police or a club official if you are concerned for your safety or the safety of others.

*Non-Compliance*



## General Information Competition Rules and Guidelines

- 1.17. Parents or others found to have behaved inappropriately, and who are associate members or have agreed to abide by the NCCA's Code of Behaviour and this policy, may face disciplinary action as outlined in this Member Protection Policy.

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### **CODE OF CONDUCT CHILD PROTECTION**

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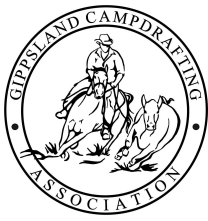
All volunteers and members of the NCCA and affiliated associations are required to observe child safe principles and expectations for appropriate behaviour towards and in the company of children, as noted below.

All personnel of the NCCA are responsible for supporting the safety, participation, wellbeing and empowerment of children by:

- adhering to the NCCA and affiliated associations child safe policy at all times / upholding NCCA and affiliated associations statement of commitment to child safety at all time
- taking all reasonable steps to protect children from abuse
- treating everyone with respect
- listening and responding to the views and concerns of children, particularly if they are telling you that they or another child has been abused and/or are worried about their safety or the safety of another
- promoting the cultural safety, participation and empowerment of Aboriginal children (for example, by never questioning an Aboriginal child's self-identification)
- promoting the cultural safety, participation and empowerment of children with culturally and/or linguistically diverse backgrounds (for example, by having a zero tolerance of discrimination)
- promoting the safety, participation and empowerment of children with a disability (for example, during personal care activities)
- ensuring as far as practicable that adults are not left alone with a child
- reporting any allegations of child abuse to the NCCA or Official leadership, and ensure any allegation to reported to the police or child protection
- reporting any child safety concerns to the NCCA or Official.
- if an allegation of child abuse is made, ensure as quickly as possible that the child(ren) are safe
- encouraging children to 'have a say' and participate in all relevant organisational activities where possible, especially on issues that are important to them.

Staff and volunteers must not:

- develop any 'special' relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children)



## General Information Competition Rules and Guidelines

- exhibit behaviours with children which may be construed as unnecessarily physical (for example inappropriate sitting on laps. Sitting on laps could be appropriate sometime, for example while reading a storybook to a small child in an open plan area)
- put children at risk of abuse (for example, by locking doors)
- do things of a personal nature that a child can do for themselves, such as toileting or changing clothes
- engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities)
- use inappropriate language in the presence of children
- express personal views on cultures, race or sexuality in the presence of children
- discriminate against any child, including because of culture, race, ethnicity or disability
- have contact with a child or their family outside of our organisation without our child safety officer's knowledge and/or consent (for example, no babysitting). Accidental contact, such as seeing people in the street, is appropriate)
- have any online contact with a child or their family (unless necessary, for example providing families with e-newsletters)
- ignore or disregard any suspected or disclosed child abuse.

By observing these standards, you acknowledge your responsibility to immediately report any breach of this code to the NCCA or official. If you believe a child is at immediate risk of abuse phone 000.